



CARIBBEAN EXAMINATIONS COUNCIL

CARIBBEAN SECONDARY EDUCATION CERTIFICATE®

SCHOOL BASED ASSESSMENT

COVER SHEET FOR ELECTRONIC DOCUMENT PREPARATION AND MANAGEMENT

NAME OF CENTRE: _____ CENTRE CODE: _____ YEAR OF EXAM: _____

NAME OF CANDIDATE: _____ CANDIDATE'S REGISTRATION NUMBER: _____

	Question	Teacher's Mark		
1	ASSIGNMENT 1 (25 marks)			
	• Accuracy and Speed (10 marks)			
	• Knowledge and Comprehension (5 marks)			
	• Presentation and Use of Technology (10 marks)			
2	ASSIGNMENT 2 (25 marks)			
	• Accuracy and Speed (10 marks)			
	• Knowledge and Comprehension (5 marks)			
	• Presentation and Use of Technology (10 marks)			
3	ASSIGNMENT 3 (25 marks)			
	• Accuracy and Speed (10 marks)			
	• Knowledge and Comprehension (5 marks)			
	• Presentation and Use of Technology (10 marks)			
4	PORTFOLIO (25 marks)			
	• Accuracy and Speed (10 marks)			
	• Knowledge and Comprehension (5 marks)			
	• Presentation and Use of Technology (10 marks)			
		AS	KC	P
	TOTAL (100 Marks)			

Teacher's Signature*: _____ Date: _____

* Please note that there is a choice to either print and then manually sign this form or the next option is to digitally sign the form when the Teacher's Signature field is clicked. It should be noted, however, that once the signature has been digitally created in the field, it **cannot** be removed and therefore it is strongly suggested that a blank copy is saved for further use. Also please note, that if you create a digital signature, it generates a signature file on your PC that can be used to sign other editable PDF forms.