

THE CARIBBEAN EXAMINATIONS COUNCIL

***FACILITATING ENVIRONMENTAL CHANGE THROUGH ACCESSIBLE LEARNING
RESOURCES PROJECT – GA 192/REG***

***CONSULTANCY SERVICES FOR FACILITATION AND DEVELOPMENT OF A CXC
ENVIRONMENTAL SCIENCE DIGITAL TOOLKIT***

REQUEST FOR EXPRESSIONS OF INTEREST

The *Caribbean Examinations Council (CXC)* has received financing from the Caribbean Development Bank (CDB) in an amount equivalent to *US\$427,812.00* towards the cost of the ***Facilitating Environmental Change Through Accessible Learning Resources*** Project and intends to apply a portion of the proceeds of this financing to eligible payments under a contract for which this invitation is issued. Payments by CDB will be made only at the request of *CXC* and upon approval by CDB, and will be subject in all respects to the terms and conditions of the Financing Agreement. The Financing Agreement prohibits withdrawal from the financing account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of CDB, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than *CXC* shall derive any rights from the Financing Agreement or have any claim to the proceeds of the Financing.

CXC, the Executing Agency, now wishes to procure consultancy services for ***Facilitation and Development of a CXC Environmental Science Digital Toolkit***.

The objectives of the consultancy are to:

- identify and select interactive learning resources from Open Educational Resources for the assigned specific objectives and concepts in the CAPE Environmental Science Syllabus;
- create original interactive learning resources for the assigned specific objectives and concepts in the CAPE Environmental Science Syllabus;
- compile these resources into a gender responsive digital toolkit for the CAPE Environmental Science Syllabus; and,
- facilitate regional teacher training workshop.

The duration of the assignment is expected to be for a period of *seven* months, commencing August 2018.

CXC now invites interested eligible consulting firms to submit Expressions of Interest for the provision of these consultancy services.

Consultants shall be eligible to participate if:

- in the case of a body corporate, it is legally incorporated or otherwise organised in an eligible country, has its principal place of business in an eligible country and is more than 50 per cent beneficially owned by citizen(s) and/or *bona fide* resident(s) of eligible country(ies) or by a body(ies) corporate meeting these requirements;
- in the case of unincorporated firms, the persons are citizens or *bona fide* residents of an eligible country; and
- in all cases, the consultant has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of the contract will accrue or be paid to a person not a citizen or *bona fide* resident of an eligible country.

Eligible countries are member countries of CDB.

The attention of interested Consultants is drawn to paragraph 1.9 of CDB's Guidelines for the Selection and Engagement of Consultants (2011), setting forth CDB's policy on conflict of interest.

In the assessment of submissions, consideration will be given to technical competence, qualifications and experience, local and regional experience on similar assignments, financial capability and existing commitments. All information must be submitted in English. Further information may be obtained from the first address below between 8:30 am and 4:30 pm hours local time Monday to Friday.

Three (3) hard copies of the Expressions of Interest must be received at the first address below no later than **no later than 4:30 p.m. local time on Friday, August 31, 2018** and accompanied by one copy in pdf format on CD. The sealed envelope containing each submission should include the name and address of the applicant and shall be clearly marked "**Expression of Interest – Consultancy Services for *Facilitation and Development of a CXC Environmental Science Digital Toolkit***". In addition, one copy in pdf format must be submitted simultaneously by email to CDB to procurement@caribank.org, with the email subject

line stating “Expression of Interest – Consultancy Services for Facilitation and Development of a CXC Environmental Science Digital Toolkit” and the email body stating the name and address of the applicant.

The selection method for the award of the consultancy shall be Quality Based Selection (QBS). Therefore, following the assessment of submissions, a short-list of not less than three and not more than six applicants will be provided with full terms of reference and invited to submit technical and financial proposals to undertake the assignment. CXC reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not short-listing any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.

<i>Address 1</i>	<i>Address 2</i>
Mr. Glenroy Cumberbatch Chief Executive Officer Caribbean Examinations Council Prince Road, Pine Plantation BARBADOS, W.I. Email: Tenders@cx.org	Procurement Officer Caribbean Development Bank P.O. Box 408, Wildey, St. Michael BARBADOS, W.I. Email: procurement@caribank.org